



**Maury County Historical Society
2023 Historic Preservation Grant Program**

GUIDELINES AND INFORMATION

GENERAL INFORMATION

One goal of the Maury County Historical Society is to help preserve sites and artifacts in Maury County which are essential to its history. In this regard, an annual grant program was established to help historic preservation projects.

APPLICATION TIMELINE

- April 15 – May 31. Applications accepted.
- May 31. **DEADLINE.** Applications must be postmarked no later than this date
- September. Last date for award notices to be sent to projects selected.
- No later than December 31. . . **PROGRESS/EXIT REPORT**

QUALIFYING CRITERIA

All projects funded must be open to public view part-time (in person, virtually or published by the MCHS) To be considered for this grant, proposals must meet at least one of the following criteria:

1. A non-profit organization with a historical component
2. Museum with a stated goal of preserving the history of Maury County
3. Maury County Archives
4. County Libraries (Public or School) with projects related to Maury County history
5. Church building that is at least 100 years old
6. School building that is at least 100 years old
(Schools converted to a residential structure are not eligible to apply.)
7. An organization, group, or individual with a project to preserve or promote the history of Maury County (creation and/or preservation of: literature, photos, portraits, cemeteries, etc.)
8. If project is awarded a grant, a **PROGRESS/EXIT REPORT** must be completed and returned no later than December 31. (Note: To be eligible for future grants this form must be received to close the current grant file.)

ITEMS TO BE INCLUDED WITH THE APPLICATION

- Proof of non-profit status (if applicable)
- List of volunteers and/or paid staff working on the project
- Photos (if applicable)
- Board members of your organization (if applicable)

SEND COMPLETED APPLICATION TO:

Maury County Historical Society
ATTN: Awards Committee Chairperson
PO Box 147
Columbia, TN 38402-0147
Or digital file can be sent to: mchscorrespondingsecretary@gmail.com



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APPLICATION FORM

GRANT REQUEST
AMOUNT

\$ _____

**SECTION 1
APPLICANT INFORMATION**

Name of Applicant: _____

Description and Name of Project: _____

Address or Location of Project: _____

Name of Contact Person: _____ TITLE: _____

Phone: _____ Email: _____

Non-profit Status: Yes No

Summary how the grant will be spent: _____

**SECTION 2
WHO WILL PERFORM THE WORK?**

Tell us who will perform the work. _____

If a contractor will be hired, complete the following:

CONTRACTOR #1: _____

WORK TO BE DONE: _____ BID AMOUNT: _____

CONTRACTOR #2: (If you have more than one.) _____

WORK TO BE DONE: _____ BID AMOUNT: _____

Please include a copy of the bid(s) in your application package.
Please note multiple bid(s) may be requested

PROJECT BEGIN DATE: _____ ESTIMATED PROJECT COMPLETION DATE? _____

Who will complete the PROGRESS/EXIT REPORT after the project is completed?

Briefly describe below what aspect of Maury County History this project will preserve.



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PROGRESS/EXIT REPORT

To be returned no later than December 31, 2023

Recipient: _____

Grant Amount Awarded: _____

Date Grant Received: _____

Total Amount Spent on Project: _____

Was all of the grant money spent in the project? _____

If not, why and the amount remaining? _____

Date project completed, or date project is expected to be completed: _____

When possible, please attach photographs of the finished project or current status.

How did you hear about the Maury County Historical Society Grant Program?

- Website
- Facebook
- Announcement Packet
- Referred By: _____

Additional Comments:

Submitted By: _____ Date: _____

Email: _____ Phone: _____

Deadline: All Progress/Exit Reports must be received no later than December 31.

Maury County Historical Society
ATTN: Awards Committee – Progress/Exit Report
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